

31st October 2018

Dear Parent/Carer

**Year 5 Parents – Invitation to Lunch**

We would like to invite the parents of all our Year 5 children to join them in school for a hot school lunch on Friday 9<sup>th</sup> November at 12.15pm.

Unfortunately, due to space restrictions we will only be able to accommodate 1 adult place per child but if you are unable to join us then a grandparent is more than welcome to come along instead.

To reserve **your** place you will need to go onto the School Cash Office system and make an online payment under your child's name in the **Year 5 Parents Lunch**. This will reserve your place. Please state in the notes area of the cash office **Year 5 Parents Lunch** if you require vegetarian or email [admin@moulsham-jun.essex.sch.uk](mailto:admin@moulsham-jun.essex.sch.uk). Your child's meal should still be booked and paid for online in the normal way.

This event will be open for you to pay from today Wednesday 31<sup>st</sup> October until 9am Monday 5<sup>th</sup> November. *I regret we will be unable to take any further bookings after this date and time.*

The cost of the meal for children and adults will be £2.20 each. Please refer to our school menu for the meal choices for that day.

Yours sincerely,

Mr S Reeve  
School Business Manager